

Minutes of the Farmland Public Library Board

Attendance Record

The Farmland Public Library Board was called to order on the 30th day of April 2024 in the library at 6:04 p.m. by Mandy,
(name)

Secretary
(office held)

Attendance was recorded by Mandy, Secretary.
(name) (office held)

	In-Person	Virtual	Absent
Caitlin Newton, President			✓
Brandy Burris Vice-President			✓
Laurie Newton, Treasurer	✓		
Mandy Bly Secretary	✓		
Angela Patterson		✓	
Linda Thompson			✓
Chelsey Sullivan	✓		

Minutes of the meeting follow



Farmland Public Library Board of Directors Meeting

April 30, 2024, 6:00 p.m.
Library Conference Area

Long Agenda

I. Call to Order

a. The meeting was called to order at 6:04 p.m. by Mandy.

II. Reading of the Minutes

a. The March 26, 2024 minutes were read by Mandy.

A motion to accept the minutes was made by Chelsey

and seconded by Laurie. The motion carried.

III. Public Comments

a. No one from the Public has requested to speak.

IV. Presentation of claims

a. Claims for April 2024 were presented by Carrie

i. April Total Claims: \$5,578.03

b. A motion to approve payment of these claims was made by Chelsey

and seconded by Laurie. The motion carried.

V. Old Business

a. InterLibrary Loan

i. Receiving regular service

ii. Still monitoring timeframe of returned items before shipping out 100% of requests.

b. Audit

- i. Cost of \$2,586.67 – Will be deducted from our tax installments

c. Insurance

- i. Changed agent to Aaron Hymes at Acrisure in Parker City.
- ii. Will be meeting with him to discuss changes / coverage in policy.

d. Frontier

- i. After a long delay, new contract signed and new pricing should go into effect next month.

VI. New Business

a. Election of Officers

President Chelsey Sullivan
Vice President Brandy Burris
Secretary Mandy Bly
Treasurer Laurie Newton

A motion to elect the panel of officers nominated above was made by

Angie and seconded by Chelsey
the motion carried.

VII. Additional Comments

VIII. Adjournment

- a. A motion to adjourn the meeting was made by Laurie
and seconded by Chelsey. The motion carried.
- b. The meeting adjourned at 6:16 p.m.

IX. Announcement of Next Meeting

- a. The next regular board meeting will be Tuesday, May 28th at 6:00 p.m.

Voucher List
Farmland Public Library

Report Date: From **3/27/2024** To **4/30/2024**

Warrant Number	Claim Number	Name of Claimant	Date	Explanation	Total
9397	48	Indiana Michigan Power	4/2/2024	Budget Anniversary - Additional payment due	\$4.84
9398	49	American Pest Professionals	4/30/2024	April Pest Control	\$31.00
9399	50	CenterPoint Energy	4/30/2024	April Gas	\$48.00
9400	51	Farmland Municipal Utilities	4/30/2024	April Gas <i>Water</i>	\$71.21
9401	52	Frontier	4/30/2024	April Phone & Internet	\$211.84
9402	53	Indiana Michigan Power	4/30/2024	April Electric	\$84.00
9403	54	Ben Armstrong	4/30/2024	IT Services 1Q24	\$605.00
9404	55	AVC Technology Corporation	4/30/2024	Quarterly Billing April through June - Unlimited Accounting & Payroll, Cloud Backup	\$615.00
9405	56	The Library Store, Inc.	4/30/2024	Book Processing Supplies	\$97.51
9406	57	Jeff Murray	4/30/2024	Website Monthly Fee - May	\$25.00
9407	58	Baker & Taylor	4/30/2024	Books	\$156.00
9408	59	First National Bank of Omaha	4/30/2024	Bathroom Supplies & Books	\$172.73
0	60	Internal Revenue Service	4/30/2024	Federal Tax Deposit	\$559.73
0	61	Indiana Department of Revenue	4/30/2024	State and County Tax Deposit	\$143.67
0	62	Payroll	4/30/2024	PAYROLL	\$2,752.50
Total Amount of Claims					\$5,578.03

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Tuesday, April 30, 2024

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this _____ day of _____, 20____.

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for Farmland Public Library on 1/1/1998.

Financial Report Farmland Public Library

Report Dates = **3/27/2024 to 4/30/2024**

Fund	Start of year	Start of Month	Disbursements this month	Disbursements YTD	Receipts this month	Receipts YTD	Balance
1. Operating Fund							
100 OPERATING FUND	\$35,947.99	\$35,564.78	\$5,085.20	\$17,142.53	\$1,825.93	\$13,500.05	\$32,305.51
Subtotal	\$35,947.99	\$35,564.78	\$5,085.20	\$17,142.53	\$1,825.93	\$13,500.05	\$32,305.51
2. Other Funds							
110 CAPITOL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
140 FRIENDS OF THE LIBRARY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
150 PLAC FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
160 RAINY DAY FUND	\$2,642.83	\$2,642.83	\$0.00	\$0.00	\$0.00	\$0.00	\$2,642.83
170 EXCESS LEVY	\$5.16	\$5.16	\$0.00	\$0.00	\$0.00	\$0.00	\$5.16
180 ONB FOUNDATION GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
190 COMMUNITY FOUNDATION OF RANDOLPH COUNTY GRANT	\$193.96	\$193.96	\$0.00	\$0.00	\$0.00	\$0.00	\$193.96
Subtotal	\$2,841.95	\$2,841.95	\$0.00	\$0.00	\$0.00	\$0.00	\$2,841.95
3. Gift Funds							
120 GIFT	\$134.97	\$135.77	\$0.00	\$0.00	\$0.25	\$1.05	\$136.02
130 GIFT (RESTRICTED)	\$10,148.84	\$10,148.84	\$0.00	\$0.00	\$0.00	\$0.00	\$10,148.84
Subtotal	\$10,283.81	\$10,284.61	\$0.00	\$0.00	\$0.25	\$1.05	\$10,284.86
4. Withholding Funds							
200.1 FEDERAL TAX	\$0.00	\$0.00	\$138.59	\$472.88	\$138.59	\$472.88	\$0.00
200.2 FICA AND MEDICARE	\$0.00	\$0.00	\$210.57	\$802.89	\$210.57	\$802.89	\$0.00
200.3 STATE TAX	\$0.00	\$0.00	\$91.41	\$334.94	\$91.41	\$334.94	\$0.00
200.4 COUNTY TAX	\$0.00	\$0.00	\$52.26	\$201.32	\$52.26	\$201.32	\$0.00
Subtotal	\$0.00	\$0.00	\$492.83	\$1,812.03	\$492.83	\$1,812.03	\$0.00
Grand Total	\$49,073.75	\$48,691.34	\$5,578.03	\$18,954.56	\$2,319.01	\$15,313.13	\$45,432.32

Total all banks = \$45,432.32

Approved by the State Board Of Accounts for Farmland Public Library on 1/1/1998.