

# Minutes of the Farmland Public Library Board

## Attendance Record

The Farmland Public Library Board was called to order on the 28<sup>th</sup> day of May 2024 in the library at 6:02 p.m. by Chelsey,  
(name)

President  
(office held)

Attendance was recorded by Mandy, Secretary.  
(name) (office held)

	In-Person	Virtual	Absent
Chelsey Sullivan, President	✓		
Brandy Burris Vice-President			✓
Laurie Newton, Treasurer	✓		
Mandy Bly Secretary	✓		
Angela Patterson			✓
Linda Thompson	✓		
Caitlin Newton			✓

*Minutes of the meeting follow*



# Farmland Public Library Board of Directors Meeting

May 28, 2024, 6:00 p.m.  
Library Conference Area

## Long Agenda

### I. Call to Order

a. The meeting was called to order at 6:02 p.m. by Chelsey.

### II. Reading of the Minutes

a. The April 30, 2024 minutes were read by Mandy.

A motion to accept the minutes was made by Laurie

and seconded by Linda. The motion carried.

### III. Public Comments

a. No one from the Public has requested to speak.

### IV. Presentation of claims

a. Claims for May 2024 were presented by Carrie

i. May Total Claims: \$4,265.87

b. A motion to approve payment of these claims was made by Linda

and seconded by Laurie. The motion carried.

### V. Old Business

#### a. InterLibrary Loan

i. Receiving regular service

ii. Still monitoring timeframe of returned items before shipping out 100% of requests.

**b. Insurance**

- i. Changed agent to Aaron Hymes at Acrisure in Parker City.
- ii. Will be meeting with him to discuss changes / coverage in policy.

**c. Frontier**

- i. After a long delay, new contract signed and new pricing should go into effect next month.
- ii. New pricing was not reflected on May bill. Promised to show in June.

**VI. New Business**

**a. Summer Reading**

- a. Four Age Groups – Toddlers/Pre-K, Youth K-~~3~~, Tweens & Teens Gr 4+, Adults (Mature Teens+)
- b. Already have some kids signed up! YEAH!
- c. Please join us for lunch on June 13<sup>th</sup>!

**b. Landscaping**

- a. Looking for quotes. Low maintenance bushes or flowers to spruce up the front. Sir Newton's – Any other local recommendations?

**c. InterLibrary Loan (ILL)**

- a. New Courier Contract
  - i. \$1,586 less State Subsidy of \$610 = \$976
  - ii. Will be presented for payment in June

**d. New Vacuum Cleaner**

- a. This has progressed from a NEED to a NECESSITY. T&H Sweeper – Any other local recommendations? Anything in Randolph County?

Swallow,  
Peters

**VII. Additional Comments**

**VIII. Adjournment**

- a. A motion to adjourn the meeting was made by Mandy  
and seconded by Linda. The motion carried.
- b. The meeting adjourned at 6:22 p.m.

**IX. Announcement of Next Meeting**

- a. The next regular board meeting will be Tuesday, June 25<sup>th</sup> at 6:00 p.m. Summer Reading is at 5:45 that night so we will be busy!

**Voucher List**

**Farmland Public Library**

**Report Date: From 5/1/2024 To 5/28/2024**

<b>Warrant Number</b>	<b>Claim Number</b>	<b>Name of Claimant</b>	<b>Date</b>	<b>Explanation</b>	<b>Total</b>
9411	63	American Pest Professionals	5/28/2024	May Pest Control	\$31.00
9412	64	CenterPoint Energy	5/28/2024	May Gas	\$48.00
9413	65	Farmland Municipal Utilities	5/28/2024	May Water	\$71.21
9414	66	Frontier	5/28/2024	May Phone & Internet	\$211.84
9415	67	Indiana Michigan Power	5/28/2024	May Electric	\$84.00
9416	68	Jeff Murray	5/28/2024	Website Monthly Fee (June 2024)	\$25.00
9417	69	First National Bank of Omaha	5/28/2024	Books & Toner	\$441.87
9418	70	Baker & Taylor	5/28/2024	Books	\$125.44
9419	71	Taste of Home Books	5/28/2024	Book	\$41.71
0	72	Internal Revenue Service	5/28/2024	Federal Tax Deposit	\$507.09
0	73	Indiana Department of Revenue	5/28/2024	State and County Tax Deposit	\$134.21
0	74	Payroll	5/28/2024	PAYROLL	\$2,544.50
<b>Total Amount of Claims</b>					<b>\$4,265.87</b>

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Tuesday, May 28, 2024

\_\_\_\_\_  
Fiscal Officer

**ALLOWANCE OF VOUCHERS**

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 1 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$4,265.87

Date this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SIGNATURES OF GOVERNING BOARD**

Approved by the State Board Of Accounts for Farmland Public Library on 1/1/1998.

**Financial Report  
Farmland Public Library**

**Report Dates = 5/1/2024 to 5/28/2024**

<b>Fund</b>	<b>Start of year</b>	<b>Disbursements this month</b>	<b>Disbursements YTD</b>	<b>Receipts this month</b>	<b>Receipts YTD</b>	<b>Balance</b>
<b>1. Operating Fund</b>						
100 OPERATING FUND	\$35,947.99	\$3,819.22	\$20,961.75	\$1,811.90	\$15,312.36	\$30,298.60
<b>Subtotal</b>	<b>\$35,947.99</b>	<b>\$3,819.22</b>	<b>\$20,961.75</b>	<b>\$1,811.90</b>	<b>\$15,312.36</b>	<b>\$30,298.60</b>
<b>2. Other Funds</b>						
110 CAPITOL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
140 FRIENDS OF THE LIBRARY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
150 PLAC FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
160 RAINY DAY FUND	\$2,642.83	\$0.00	\$0.00	\$0.00	\$0.00	\$2,642.83
170 EXCESS LEVY	\$5.16	\$0.00	\$0.00	\$0.00	\$0.00	\$5.16
180 ONB FOUNDATION GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
190 COMMUNITY FOUNDATION OF RANDOLPH COUNTY GRANT	\$193.96	\$0.00	\$0.00	\$0.00	\$0.00	\$193.96
<b>Subtotal</b>	<b>\$2,841.95</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,841.95</b>
<b>3. Gift Funds</b>						
120 GIFT	\$134.97	\$0.00	\$0.00	\$20.40	\$21.45	\$156.42
130 GIFT (RESTRICTED)	\$10,148.84	\$0.00	\$0.00	\$0.00	\$0.00	\$10,148.84
<b>Subtotal</b>	<b>\$10,283.81</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$20.40</b>	<b>\$21.45</b>	<b>\$10,305.26</b>
<b>4. Withholding Funds</b>						
200.1 FEDERAL TAX	\$0.00	\$117.79	\$590.67	\$117.79	\$590.67	\$0.00
200.2 FICA AND MEDICARE	\$0.00	\$194.65	\$997.54	\$194.65	\$997.54	\$0.00
200.3 STATE TAX	\$0.00	\$85.07	\$420.01	\$85.07	\$420.01	\$0.00
200.4 COUNTY TAX	\$0.00	\$49.14	\$250.46	\$49.14	\$250.46	\$0.00
<b>Subtotal</b>	<b>\$0.00</b>	<b>\$446.65</b>	<b>\$2,258.68</b>	<b>\$446.65</b>	<b>\$2,258.68</b>	<b>\$0.00</b>
<b>Grand Total</b>	<b>\$49,073.75</b>	<b>\$4,265.87</b>	<b>\$23,220.43</b>	<b>\$2,278.95</b>	<b>\$17,592.49</b>	<b>\$43,445.81</b>

**Total all banks = \$43,445.81**